

CITY OF OAK GROVE MINNESOTA
2009 OVERLAY
CONSTRUCTION PLANS AND SPECIFICATIONS

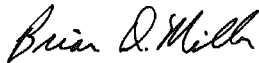
ADDENDUM NO. 1
JUNE 23, 2009

TO ALL BIDDERS: The above titled plans, specifications, and contract documents are hereby revised in accordance with the items set forth herein.

This addendum to the plans and specifications is hereby made a part of the contract documents for the above-entitled project, to the same extent as though it were originally contained therein.

All bidders are expected to thoroughly examine each item enumerated herein, regardless of its apparent application(s) and shall be held responsible for furnishing all labor and materials required in the division of the work that the items indicate. Items herein shall take precedence over any clauses which they modify in the contract documents or portions of plans and specifications which they modify or supplement.

Receipt of this addendum must be acknowledged by entering Addendum No. 1 in the space provided on the Bid Form.



Brian D. Miller, P.E.
Project Manager

Please make the following changes in the plans and specifications for the above-noted project:

SPECIFICATIONS

1. Add the following paragraph after item 13 of the Special Provisions:
 14. The contractor shall note that 206th Avenue NW crosses a Burlington Northern Santa Fe (BNSF) Railway. All work conducted within the Right-of-Way of this railway shall be done in accordance with the rules and regulations of BNSF Railway Company. Required permits shall be obtained by the contractor at no additional cost to the owner.

For bidder's convenience, a copy of the BNSF Railway Surfacing/Resurfacing Permit and instructions are attached with this addendum.

ROADWAY SURFACING/RESURFACING PROCESS **INSTRUCTIONS**

How to apply for a permit:

In an effort to effectively facilitate the permit process, BNSF has partnered with Staubach Global Services who is committed to provide professional Real Estate Services. This web site is intended to provide you with all the information you should need to apply for a permit to access BNSF's property through Staubach.

Complete the application, print and mail with the following:

- The **\$350.00** (non-refundable) **processing fee**, check made payable to The Burlington Northern and Santa Fe Railway Company. BNSF requires the processing fee be sent with the application, or it will be *returned*.
- **Two sets of drawings** of the area to be occupied. (Include: streets, distance from tracks and streets, mileposts if available and any distinguishing land marks.)
- **Purpose and length of time of occupation.**

TO: Staubach Global Services
Permits Department
3017 Lou Menk Drive, Suite 100
Fort Worth, Texas 76131-2800

If the information is not complete or is incorrect, it will delay the permit process. Please ensure all information is accurate, as each change will add \$350 to the processing fee.

Permit Process:

1. Once received by Staubach, the application and drawing will be forwarded to the engineering firm to prepare the Exhibit A drawings for the contract. **This process takes approximately 10 to 15 working days.**
2. When the Exhibit A is completed, information will be forwarded to the local BNSF Roadmaster for approval. Once approved, a contract will be prepared and two (2) copies will be forwarded to you for original signature.
3. Once received by your office, forward the signed contracts (2 copies with original signatures), along with the appropriate to Staubach Global Services Permits Department.
4. The final contracts, with original signatures, are presented to the Permits Manager for execution **provided ALL certificates and payments, if applicable, are received.**
5. Once the contract is executed, one original will be returned for your files.
6. Prior to commencing any work on the Premises, Licensee shall complete and shall require its contractor (all parties who will be working on the site) to complete the safety training program at Internet Website <http://www.contractororientation.com>. This training must be completed no more than one year in advance of Licensee's entry on the Premises.

7. The cover letter for the executed contract will list the Roadmaster's name and phone number. **You will need to contact the Roadmaster five (5) days prior to beginning work.**

Please be advised the average time period for completion of this process is 45 to 60 days from the time that the application is received. Every effort will be made to complete this process in a timely manner.

Insurance Requirements:

- **Commercial General Liability Insurance.** Contractual liability with a combined single limit of a minimum of \$2,000,000 each occurrence and an aggregate limit of at least \$4,000,000.
- **Business Automobile Insurance.** Combined single limit of at least \$1,000,000 per occurrence.
- **Workers Compensation and Employers Liability insurance** Employers' Liability with limits of at least \$500,000 each accident, \$500,000 by disease policy limit, \$500,000 by disease each employee.
- **Railroad Protective Liability insurance** with coverage of at least \$2,000,000 per occurrence and \$6,000,000 in the aggregate.
- Severability of interest and naming Licensor and Staubach Global Services, Inc. as additional insureds shall be indicated on the certificate of insurance above (excluding Workers Compensation and if applicable, Railroad Protective).

Please note: These limits are subject to change at any time without notice. An Agreement will be provided to you which contains details concerning insurance requirements.

Date: _____

APPLICATION FOR ROADWAY SURFACING/RESURFACING

Staubach, Global Services, Inc.
3017 Lou Menk Drive, Suite 100
Fort Worth, TX 76131-2800

APPLICANT'S TAX I.D. NO./SS# _____

ATTN: Permit Services

We submit for your approval the following application for temporary occupancy on **BNSF RAILWAY COMPANY** right-of-way, as shown on enclosed sketch.

Scope of services to be performed _____

Legal name of Roadway Authority _____

Legal name of Contractor performing work _____

State in which Contractor is incorporated _____

If not incorporated, correct name of owners or all partners: _____

Correct mailing address of Contractor _____ Zip Code _____

Telephone: _____ Fax: _____

Location of proposed occupancy _____ 1/4 _____ Sec _____ Twsp _____ Rng _____ Railroad Mile Post _____

Name of nearest town on Railroad _____ County _____ State _____

Name of nearest roadway crossing Railroad _____

Is the work to be performed within 50 feet from the track? Yes or No (circle one)

Total Cost of project \$ _____.

Percentage of project to be conducted on Railroad property _____%.

Area To Occupy: _____ Feet By _____ Feet

Time Period: _____ (Date From) _____ (Date To): _____

Average freight train traffic per 24-hour period is _____ at a timetable speed of _____ mph

Average passenger train traffic per 24-hour period is _____ at a timetable speed of _____ mph and _____ switch engine movements

Will a crossing under the railroad tracks be required. Yes or No (circle one) If yes at what railroad mile post locations _____.

Was services requested by BNSF? Yes or No (circle one) If yes, who requested? _____

Attached to this sheet is a location plan and detailed sketch. Shown on the sketch are exact dimensions of the project area and distances to the centerline of nearest railroad track and road crossing, bridge or other railroad structure.

I understand that submission of this application does not authorize occupancy of the property. Exact fees and insurance requirements will be forwarded after the application has been reviewed and approved by the Railroad.

Signed: _____

Print Name: _____

Title: _____

Telephone: _____

If you would like confirmation of receipt of your application e-mailed to you, please PRINT your e-mail address:
